4.16 It is not intended to charge for the issue of replacement permits on the occurrence of any of the following events: -

a) the permit is mutilated or defaced or the figures of particulars thereon have become illegible or the colour of the permit has been altered by fading or otherwise;

b) the permit is lost or destroyed;

c) the permit holder changes his/her vehicle providing the vehicle is still registered to the same address;

d) the permit holder moves address, whereupon the replacement permit will only be issued for the remaining months of the permit's duration.

4.17 Where a resident moves to an area outside an existing permit scheme a refund will be made for each complete quarter year period remaining on the permit.

Implementation Process

4.18 The following table outlines the respective decision making roles of Cabinet and Local Committees in relation to both on-street parking charges and charging for residents permits and the level of discretion which Local Committees have.

Cabinet decision	Local Committee discretion
To note the towns in which On street parking charges will be introduced. (see Table 1)	No discretion on the towns - but where more than one town in the local committee area the implementation sequence for each area.
The criteria to be used when deciding on the streets for which parking charges will apply	Determine the streets within each town **(according to the agreed criteria)**
The level of on-street charges in each area should be set at a level at least equal to or up to 20% above the level of District Council off-street charges	Determine charging levels within the parameters set by Cabinet. Discretion to introduce variable/pro-rata charging within the maximum time allowed or fixed time period charges according to local traffic requirements as per 4.11 above.
Agree annual charge for permits – Permit charge £20	No discretion other than the option to remove the waiting restriction on a particular street or streets as an alternative
Refunds and replacement terms as detailed in 4.14	No discretion.